

## MASARYK UNIVERSITY STAFF TRAINING (MUST WEEK)

RESEARCH MANAGERS AND ADMINISTRATORS

2-6 JUNE 2025

BRNO, CZECH REPUBLIC

PRELIMINARY PROGRAMME AS OF 01/11/2024

**Venue:** [MU Rector's Office](#), Žerotínovo nám. 9, 602 00 Brno

### MONDAY - JUNE 2, 2025

Afternoon Introduction  
Research Management - Structures and Tools  
Networking dinner

### TUESDAY - JUNE 3, 2025

Morning Grant Writing  
Afternoon ERC and MSCA Support Scheme  
Running of internal Grant Agency  
Designing a training programme for university RMAs

### WEDNESDAY - JUNE 4, 2025

Morning Research Infrastructures  
Introduction to the topic  
University/national/European level research infrastructures (incl. ESFRI)  
MUNI research infrastructure strategy  
Financial aspects of running research infrastructures (costing, financial planning, cost recovery from national and EU projects)

Afternoon Site visits to research infrastructures at MUNI in various scientific domains (life sciences, e-infrastructures, medical sciences, environmental, social sciences, and humanities – to be selected based on your interests)

### THURSDAY - JUNE 5, 2025

Morning Evaluation of funding proposals

Afternoon Coordination of the HE projects – sharing experiences

### FRIDAY - JUNE 6, 2025

Morning Evaluation of the Course  
Lessons Learned

### CONTACTS

In case of any questions related to the event, please contact us at:

Mrs Ida Součková Olšová, <https://www.muni.cz/lide/132992-ida-souckova-olsova>

### PARTICIPANT FEE OF EUR 500

**Masaryk University, Centre for International Cooperation**

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**The MUST Week program is subject to change with no prior announcement.**

## About MUNI

### About MUNI

Named after the first Czechoslovak president, Tomáš Garrigue Masaryk, Masaryk University (MUNI) is one of the most prestigious and respected higher education institutions in Central Europe. As the second-largest university in the Czech Republic, it has a long tradition of research and educational excellence. The institution has been recognised as a progressive academic centre infused with a solid democratic spirit since its establishment early in the 20th century. MUNI consists of ten faculties and over 200 departments, institutes, and clinics, encompassing a wide array of academic and research disciplines. Since 2005, the construction of its state-of-the-art campus in Bohunice propelled the university to an era of unprecedented growth. Eventually, Bohunice became the home of the Central European Institute of Technology CEITEC, a scientific centre of excellence focusing on research areas such as structural biology, genomics and molecular medicine.

MUNI is a major hub and facilitator of national (and international) collaboration of Czech science, being involved in fifteen large research infrastructures (LRI) on the Czech national roadmap of research infrastructures and funded by the Czech government. Moreover, the University's LRI are strongly networked, being part of twelve ESFRI projects and landmarks (e.g. INSTRUCT, ECRIN, EuroBioImaging, OPENSREEN, EATRIS, ELIXIR, ACTRIS, DARIAH and CLARIN, GGP). MUNI coordinates a 2021 ESFRI project – Environmental Exposure Assessment Research Infrastructure (EIRENE) from 2021 update of the ESFRI Roadmap.

The infrastructural upgrading is well matched by development of R&I support services at MUNI. From fifth position in FP7, MUNI has become the most successful Czech organisation in H2020 and retains its leading position in Horizon Europe, being the third most successful institution from EU-13. Until now, the University managed to contract almost 50 million EUR in 89 projects of Horizon Europe. MUNI has also hosted 13 ERC grants stretching across all domains of research. The drive for institutional upgrading is well demonstrated by the track record of MUNI in Widening instruments of Horizon Europe (coordinator of 2 Teaming Centres of Excellence, 6 Twinings, 3 ERA Chairs, 2 Excellence Hubs, 2 European Excellence Initiative projects).

Research management services are an important facilitator of the success of MUNI in R&I. The MUST Week will be a tour of central services that are essential for development of excellent research at universities and other research institutions: grant support, and management of research infrastructures. A week of intense knowledge exchange with spotlight on good practice examples from MUNI but co-created by all participants. We look forward to seeing you in Brno!!!

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