

CHECKOUT CONFIRMATION

This form serves only for the purposes of the Office for International Studies at MU. Bring it to your coordinator in the Office for International Studies by the end of your study period at Masaryk University.

Student's name:UČO:.....

Checkout confirmation submitted on: (do not fill in!)

1

ACCOMMODATION (accommodation assistant fills in this part)

Tímto potvrzují, že student/ka uhradila veškeré dlužné částky za ubytování a odhlásila se z pokoje

I hereby confirm that the student has paid off all debts for the accommodation and checked out from his/her room

dne.....na kolejích: Vinařská / Komárov / Kounicova / jiné.....

on from dormitory: Vinařská / Komárov / Kounicova / other

Podpis a razítko (oprávněného pracovníka SKM) :..... Datum:

Signature and stamp (accommodation assistant):

Date:

2

LAST EXAM DATE (student fills in this part)

The date of your last exam/academic activity tasks at MU: (DD/MM/YYYY)

3

TRANSCRIPT OF RECORDS (student fills in this part)

All my grades are online in the IS on the day of checkout:

Yes (coordinator will issue the transcript immediately and give you the original)

No (coordinator will issue the transcript as soon as you let him/her know by email that all grades are online. The original will be sent by email (by post on request))

4

BOOKS AND LIBRARY (student fills in this part)

This is to confirm that I (select one of the following)

have returned all materials borrowed from libraries at MU and have no debt.

5

MU COURSE QUESTIONNAIRE (COURSE OPTION POLL) (student fills in this part)

This is to confirm that I (select one of the following)

have already filled out MU course on-line questionnaire in MU IS

will fill out MU course on-line questionnaire within a week after MU check out

The on-line questionnaire hyperlink was emailed to each student within the pre-departure instructions.

I am aware of the content of this form and declare that the above stated information is truthful.

Student's Signature:..... Today's date:.....