

Missing student notification policy

This policy should serve as a clear systematic procedures for foreign students how to behave in case of missing persons.

Given that Masaryk University does not provide accommodation right on campus, but has several spaced-apart accommodation dormitories where accommodated students has free movement and the University cannot follow their regular presence is mainly on roommates and friends to report the missing persons.

Masaryk University does not have its own university's police and search for missing persons is primarily the responsibility of the Police of Czech Republic. When a student or university employee notices or is reported that other student is missing (i.e. when he does not return to his home or is unexpectedly unavailable for more than 48 hours) he should contact any police department in the City of Brno and give an accurate and as detailed as possible description of the person to the record of a missing person, including clothing, special signs, tattoos, scars after surgery and other identifying information of the person. When student is giving report of a missing person he should include possibly motive of departure, possible direction of leaving or running away, what documents or other things has a missing person with him (e.g. ID card, passport, cash, credit cards, clothing for a longer period of time, mobile phone etc.). The best guide for the search, however, is a current photograph of the person. It is also vital to focus on friends, relatives and other various relations, where should the missing person could linger. For elderly or ill people it is also important to communicate the type of disease and whether they are taking any medications.

If the missing student is reported by fellow student, he/she should also inform the study department and dormitory manager. The notification to the police should be, however, a priority.