**Final report from a student placement at a partner university abroad**

This report must be handed over to the MU Centre for International Cooperation within 6 weeks of completing the study placement. Please send the completed questionnaire to the address of the CIC coordinator.

Final reports will be available in the database [here](https://isois.ois.muni.cz/public/databaze-zkusenosti/Partnerske%20univerzity/)

Please complete the period of studies (for example the academic year 2018–2019, spring semester 2019, summer school 2019, etc.):

**Personal Data**

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| --- | --- |
| Name of faculty at MU: |   |
| Give the faculty/faculties through which you travelled |
| Field of study: |   |
| Level of study during period of placement (Bachelor’s, Master’s or PhD): |   |
| Host university: |   |
|
| Host country: |   |
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| Start of placement: |   |
| End of placement: |   |
| Number of months: |   |
| Language of studies: |   |

We would like to know whether you want to publish your report anonymously or not. Publishing your name and contact information will help those coming after you.

**1. Activities before my departure abroad**

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| Where can information be found about courses taught at the foreign school? |
| Which documents were needed for acceptance at the foreign university? |
| How far ahead did you have to organise your acceptance? |
| Did you need a visa? |
| Documents and materials needed for a visa:Length of wait for visa: Fee for the visa: |

**2. Studies**

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| Did you have a Learning Agreement signed before your departure?If not, why not? |
| Before your departure did you know how your courses would be recognised by your home faculty? |
| During your stay did you change your Learning Agreement? |
| When and how did course registration take place? Are there any restrictions? Possibilities of making changes? |
| Did you take any examinations at the foreign school? |
| Does the school use the ECTS system? If not then explain how the credits there were recalculated into ECTS. |
| Describe the teaching methods (theory, practical and projects) and assessment of students: |
| Quality of teaching in comparison with home school: |
| How did you receive study materials? |
| Can you recommend an interesting course/subject/teacher? |
| How well is the school library equipped? |
| Availability of computers, internet access, level of software needed, requirements on notebook: |
| Options from printing and copying: |
| Does the foreign school/student organisation arrange special events for exchange students?If yes then what? |
| How would you assess your integration with the local students (evaluation like in school from 1 to 5 with 1 as highest5), or describe in your own words: |

**3. Practical questions on your placement**

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| Type of accommodation: |
| Price per month (Price in EUR per month) |
| Describe the equipment. Tips for future students – what should they bring with them? |
| How and how far ahead should accommodation be organised? |
| What are the catering options? |
| What are the rough prices for food – compare with prices in the Czech Republic |
| Means of transport to location of placement:Rough prices:Tips for purchasing cheap tickets and other recommendations: |
| What are the local transport options (public transport, cycling, on foot, rough prices) |
| What kind of formalities have to be arranged before arrival, for example residence permit? |
| What health insurance did you use? (rough price, advantages, disadvantages, is it necessary to arrange insurance at the university other than your home (Czech) insurance?) |
| Did you have any experience with medical treatment abroad? |
| Did you work during your studies? |
| What are the conditions for working for MU students? |
| Tips for free-time activities: |

**4. Financial support and expenses**

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| --- | --- |
| Grant from CIC – total monthly grant from CIC |  |
| Number of supported months: |  |
| What other sources did you make use of to finance your placement? If you received another grant, state which and how much in CZK. |
| Fees associated with enrolment at the university:a/ amount of enrolment feeb/ amount of tuition feesc/ amount of other fees (which) |
| What was your average monthly expenditure:a/ of which for accommodationb/ of which for catering c/ travel and recreation |

**5. Recognition of foreign studies at the home faculty**

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| How many credits did you gain during your studies (in the system of the foreign school)? |
| How many of your ECTS credits were recognised here? |
| Did you know in advance which of your courses would be recognised by your home faculty? |
| What problems did you have with recognition? |

**6. Evaluation of the placement, further comments**

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| Assessment of personal benefit ( 1-5, 1-excellent): |
| Assessment of academic benefit (1-5, 1-excellent): |
| Evaluate the information and support provided by the foreign school (1-5, 1 – excellent) |
| Did you encounter any serious problems during your stay: |
| What would you recommend to take with you: |
| What most surprised you at the partner university in a positive way: |
| What most surprised you at the partner university in a negative way: |
| Further comments: |