

**BLENDED INTENSIVE PROGRAMME**  
**MASARYK UNIVERSITY STAFF TRAINING (MUST WEEK)**  
**10-14 JUNE 2024**  
**BRNO, CZECH REPUBLIC**  
**PRELIMINARY PROGRAMME AS OF 01/12/2023**

**BIP online sessions:**

**MONDAY – MAY 20, 2024**

15:00 – 16:00 Zoom online session on [MUNI helps](#)

**MONDAY – MAY 27, 2024**

15:00 – 16:00 Zoom online session on Erasmus Student Network MUNI Brno

**Main Venue:** Centre for International Cooperation, [Komenského nám. 2, 602 00 Brno](#) (if not listed otherwise)

**SUNDAY – JUNE 09, 2024**

**Arrival of participants**

**MONDAY – JUNE 10, 2024 (MAIN VENUE)**

9:00 **Registration** (Room no.)

9:30 – 11:00 **Welcome & Introduction of Masaryk University and Centre for International Cooperation (CZS)** (Room no.), participants' intro

11:00- 12:30 Organized lunch and networking

12:30 – 14:30 Administrative block (for participants of Erasmus+ ICM)

15:00 – 16:15 Czech language crash course (Room no.)

16:30 **Tour of Brno** (starts at the Masaryk statue on Komenského Square 2)

After tour (app. 18:00) **Welcome dinner (after the tour), TBA** (address)

**TUESDAY – JUNE 11, 2024 (MAIN VENUE)**

9:00 – 10:00 **Erasmus+ projects at MU and new initiatives** (room no. overview of activities)  
refreshment

10:15 – 11:00 **Welcome Office for International Full Time Staff** (room no.)

11:11 – 12:00 **European Alliance – MU and EDUC** (room no.)

12:00-13:30 free time (unorganised lunch)

**13:30 – 17:00 MU at a glance**  
**Set of 30-minute presentations about MU on different topics**

## WEDNESDAY – JUNE 12, 2024 (CAMPUS BOHUNICE)

8:15 - 9:15	Transfer to Campus Bohunice (meeting point at the Masaryk statue on Komenského Square 2 at 8:15) for workshops and visit to the simulation hospital
9:15 – 12:00	<b>WORKSHOP SESSIONS (two groups, see nametag for the group)</b>
10:15-10:30	refreshment
Group A	<b>Promotion of outgoing mobilities: working with communities – ambassadors, Instagram, campaigns</b> (room no.)
Group B	<b>Project management - tools &amp; practices</b> (room no.)
12:00-14:00	free time (unorganised lunch)
14:00 – 17:00	<b>Visit</b> the <a href="#">Simulation Hospital of Faculty of Medicine</a> and walk around campus (return about 17:30 to city centre)

## THURSDAY – JUNE 13, 2024 (VALTICE VENUE)

8:30:00 – 19:00	Trip to southern Moravia with round tables (return about 19 o'clock)
8:30	Meeting point at the Masaryk statue on Komenského Square 2
10:00 – 12:00	<b>DISCUSSION GROUPS - ROUNDTABLES</b> Topics: <ul style="list-style-type: none"><li>- Project support at university</li><li>- Erasmus+ mobilities and inclusion</li><li>- Marketing for incoming students</li><li>- IRO at the faculty level</li></ul>
Afternoon	organised lunch + trip to Valtice/Lednice Chateau and surrounding landscape (UNESCO Site) + wine tasting in a wine cellar

## FRIDAY – JUNE 14, 2024 (MAIN VENUE)

9:00 – 10:30	Consultation session (room no.) <ol style="list-style-type: none"><li>1. Centre for International Cooperation staff members (pre-arranged meeting)</li><li>2. Meeting with MU Faculty based international offices or faculty visits</li></ol>
10:30 – 11:30	Meeting session for all MUST Week incoming participants
11:30	Final wrap-up and feedback

## CONTACTS

In case of any questions related to the event, please get in touch with us at:

1. Non-EU partners (Erasmus+ Partner Country participants):
  - a. Martin Vašek [vasek@czs.muni.cz](mailto:vasek@czs.muni.cz)
  - b. Adam Hykl [hykl@czs.muni.cz](mailto:hykl@czs.muni.cz)
2. European partners (Erasmus+ Programme Country participants):
  - a. Martin Vašek [vasek@czs.muni.cz](mailto:vasek@czs.muni.cz)



**The MUST Week program is subject to change with no prior announcement.**